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Application for registration

Voluntary out-of-home care monitoring framework and associated documents

The Office of the Children's Guardian is responsible for registering and monitoring the responsibilities of agencies that provide or arrange voluntary out-of-home care under the *Children and Young Persons (Care and Protection) Act 1998* and Children and Young Persons (Care and Protection) Regulation 2012.

Agencies intending to provide or arrange voluntary out-of-home care must first be registered by the Office of the Children's Guardian. Before submitting an application, the agency must discuss their intention to register by contacting the registration systems team of the Office of the Children's Guardian.

The registration form is a compliance undertaking and a submission of relevant policy statements that detail an agency's practice, having

regard to the voluntary out-of-home care procedures.

The Registration and monitoring guide (459.3KB) describes the voluntary out-of-home care monitoring framework including the registration and self-certification process. This document should be read in conjunction with the following documents:

- Statutory procedures for voluntary out-of-home care (1MB)
- Application for voluntary out-of-home care registration (available on request)
- Voluntary out-of-home care register manual (573.8KB)

To register to provide or arrange voluntary out-of-home care, you must contact the Office of the Children's Guardian Voluntary Out-of-home Care team on (02) 8219 3798 or email voohc@ocg.nsw.gov.au to discuss your agency's intended voluntary out-of-home care programs and obtain a copy of the Registration and self-certification checklist.